



SCHOLARSHIP FUND FGV EAESP
OneMBA-Global Executive MBA Program
1st SEMESTER OF 2022

(Where is written “student”, read “student or candidate”)

I) Purpose

- 1) FGV Scholarship Fund aims to secure to the OneMBA-Global Executive program students, Refundable Scholarships that consist in the postponement of the period in which students must pay the amount financed by the school to 24 months after the start of the program at FGV EAESP. There is no application of interest in the financed amount, only the application of inflation adjustment (IPCA).

II) Financing Conditions

- 1) The Scholarship Fund offers scholarships to finance **20% to 50%** of the monthly tuition.
- 2) The concession of the scholarship starts with the formal request of the student to the Scholarship Fund. The approval will be subordinated to: i) the availability of resources, ii) the financial necessity of the student, and iii) the student’s academic performance.
- 3) The concession of the scholarship will also be conditioned to the punctuality of the monthly payment of the tuition installments, corresponding to the installment which was not financed.
- 4) With the approval of the request, the student will sign a contract of debt.

III) Procedures

- 1) The student who is interested in the refundable scholarship must request the instructions and the schedule, by email, before the date of the registration on the program and must fill out the form “Financing Request Form” - also sent via email. The student will then send the request by email with the form fully filled and the required documentation attached until the deadline informed on the schedule. The financing request and the contract with the Scholarship Fund must be renewed before the beginning of each semester of the year, when the student will receive, from the Scholarship Fund, instructions to do so.
- 2) The student who is interested in the refundable scholarship must send, via email to fundodebolsas.srasp@fgv.br with copy to onemba@fgv.br, the required documentation until the deadline specified in the table “Schedule of the Admissions Process”, available at the end of this document. The results of the financing requests will be shared via email, within the deadline specified in the same table.

- 3) The student who was not granted the requested refundable scholarship may appeal the decision on the same day in which the result was informed, via email to fundodebolsas.srasp@fgv.br, with copy to onemba@fgv.br.
- 4) Once the results for the financing requests were informed, the financed amount will be automatically considered in the payments of the installments from January 2022 to June 2022.
- 5) The Scholarship Fund will inform, in due time, the procedures for students to collect their contracts.

IV) **Payment of the Debt**

- 1) The debt installments are due consecutively every semester, regardless of whether the student has been without a scholarship for one or more semesters or has requested leave of absence from the program.
- 2) The obligation to repay will prevail even if the beneficiary cancels or has canceled its registration on the program, considering, in this case, the repayment term indicated in the contract signed at the time of the finance granting, after Scholarship Fund notifies Corporate Billing.
- 3) The total payment is the financed amount, plus the cumulative monetary correction (IPCA or another index that may replace it).
- 4) Overdue debts will be subject to a contractual fine of 2% and daily delay of 0.033% and, if not fully paid, the student or those responsible for the student will be subject to collection by administrative or judicial means.
- 5) The financed amount of the tuition may be anticipated. In this case, the student must contact the Scholarship Fund of FGV EAESP.

V) **Required Documentation**

GENERAL INSTRUCTIONS

The analysis of the refundable scholarship request is conditioned to the delivery of the required documentation in the specified deadline.

Late requests or incomplete documentation will not be accepted.

Documentation sent via fax, mail or delivered at the reception of the school or to any other department of the school will not be accepted.

- 1) **Financing Request** – Printed Form – it is mandatory to fill out all fields, including family, financial and economic information, and with the signatures of:

- Student
- Student's spouse or partner
- Mother and father (if they reside with the student)
- Sponsor (and spouse/partner, if any)
- The sponsor may not be the spouse of the student

In the case of deceased parents, attach a simple copy of the Death Certificate.

- 2) **Request Justification**: inform, in a simple matter, the financial and economic situation of your family, sharing relevant facts and using an explanatory text of approximately 20 lines.
- 3) **Spreadsheet of Economic Situation Details**: Fill in all the fields on the spreadsheet (that will be sent to the student via email), attaching proof of housing expenses, namely: rent or mortgage payment of apartment or house, condominium, and property tax. If the student lives in São Paulo and the family lives in another city, it is mandatory to send proof of both addresses.
- 4) **IRPF – Personal Income Tax** – Attach simple copies of the student, the spouse and the parent's (in case they live in the same household) Annual Tax Declaration Complete or Simplified for fiscal year 2021, calendar year 2020. Also attach the simple copy of the Tax Delivery Receipt.

EXEMPTED from filing Taxes: It will be necessary to attach a spreadsheet stating the declarant's assets with their respective values.

- 5) **Proof of Monthly Income of the student, spouse, and parents (if they reside with the student)**
 - For registered employees: copy of the last monthly pay slip.
 - For entrepreneurs: original statement with the date and signature of the accountant containing: pro-labore amounts, monthly withdrawal amounts and income from profits + DECORE (Proof of Income Perception).
 - For self-employed professionals: original statement, with date and signature, containing name, CPF, RG, monthly gross amount of earnings and the respective professional activity. In case of monthly variation, consider the monthly gross average of the last three months.
 - Retired parents: copy of the current statement showing the amount received for retirement.

ATTENTION: the income stated in the request must be the same indicated on the monthly income statements.



Schedule of the Admissions Process

	APPLICATION	INTERVIEW WITH ADMISSIONS BOARD	RESULTS ANNOUNCED	SCHOLARSHIP REQUEST	SCHOLARSHIP RESULT	ENROLLMENT	Early Bird Discount
1st Deadline	Aug 13*	Aug 19-20	Aug 23	Aug 25	Aug 27	Aug 30	15%
2nd Deadline	Sep 17*	Sep 21-22	Sep 23	Sep 27	Sep 29	Sep 30	10%
3rd Deadline	Oct 15*	Oct 20-21	Oct 22	Oct 25	Oct 27	Oct 29	5%
4th Deadline	Nov 16*	Nov 18-19	Nov 23	Nov 26	Nov 29	Nov 30	No Discount

*Until 6pm

Dates and places are subject to change

Financial Department / Scholarship Fund – SRA (Academic Registrar)
Avenida Nove de Julho, 2029, 2nd floor (access also from Rua Itapeva, 432)
Contact: +55 (11) 3799-3799 / fundodebolsas.srasp@fgv.br
Working hours: Monday to Friday, 8am to 6pm.